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**CAMPUS: ATTERIDGEVILLE**

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**General Studies**

DATE	SUBJECT	ACTIVITY
<b>NATED COMMUNICATION N4</b>		
11 AUGUST 2020	COM N4	REVISION :Read a case study on page 189 and write a précis of 100 words
12 AUGUST 2020	COM N4	MODULE 7: Complete the Questionnaire and supply the necessary information
13 AUGUST 2020	COM N4	MODULE 7: As a management assistant take a telephone message in a clear unambiguous language and deliver the message to the person concern
14 AUGU 2020	COM N4	REVISION MODULE 12